

COM Report to Presbytery, November 17, 2018

Action Items:

1. Examine TE Susan Kae Trigger for installation as Co-Pastor at Grace Covenant, OP, KS and membership in Heartland Presbytery.
2. Examine TE Mitchell Trigger for installation as Co-Pasto at Grace Covenant, OP, KS and membership in Heartland Presbytery.
3. Examine TE Scott Phillips for installation as Pastor at Northminster, KC, MO and membership in Heartland Presbytery.
4. Approve the creation of an Administrative Commission for Faith Church Raytown, MO and Knox Church Worth, MO, consisting of the following members: TE Ron Galvin, RE Carol Grimaldi, RE Sandy Melton, RE Franklin Pigg, TE William Ratcliff, RE Randall Smith, and TE Elizabeth Strobel. The AC will have the following powers:
 1. Have full access to all records, documents, committees, employee and all material the commission deems necessary to do their work.
 2. Ascertain the financial status and outstanding financial obligations of the Session and:
 - a. Conduct a financial review of the Treasurer's books.
 - b. Determine location and balance of all accounts.
 - c. With any endowment or memorial accounts, determine if there are any bequest stipulations.
 - d. Determine any outstanding debts/obligations.
 - e. Consult with sessions and congregations to determine if they wish to memorialize their congregation and its history of Presbyterian and Reformed mission and ministry through gifts to particular Presbyterian mission and ministry, in their area, the Presbytery, Synod or General Assembly.
 - f. Following the dissolutions, transfer any remaining balances to the Presbytery and close all remaining accounts.
 3. Secure the Session Records
 - a. Locate all Session minutes, the church registers, and other records to be deposited with the GA's Department of History.
 - b. The Clerks of Session may hand these symbolically to a representative of the Presbytery during a Celebration of Mission and Ministry during the next presbytery meeting.
 4. Address the building and property.
 - a. Determine if any furnishings or contents might continue in Christian mission and ministry within the presbytery.
 - c. Arrange for the disposition of furnishings not needed by the presbytery and in consultation with the congregations determine if any furnishings are to be used to create a memorial to the work of the congregations at another location within the presbytery.
 - d. These decisions should be documented in detail in both Session and Commission minutes. The presbytery stands ready to counsel the Sessions in the wise and faithful and legal disposition of assets given by Presbyterians over the ages for the mission of Jesus Christ.
 5. If the congregations should be dissolved before acceptable purchasers of the buildings can be found, secure the legal rights to the properties. Secure a Clear Title to the properties in consultation with the Trustees, determine if there is no obvious presbytery use of the properties, and list the properties for sale.

- a. Determine if there are any deed restrictions or stipulations.
 - b. Transfer titles of the properties to the Heartland Presbytery.
 - c. Have the properties listed on the Presbytery's property and liability insurance coverage.
 - d. Assure the integrity of the legal corporate status of the churches. If incorporated, secure the local Articles of Incorporation.
 - e. Determine which utilities should remain connected and which may be disconnected and make these arrangements with the proper companies.
 - f. Arrange with the Presbytery's Financial Manager for any ongoing utility payments.
 - g. Secure the buildings and make provision for any continued use of the properties by groups, previously hosted by or renting from the churches.
 - h. Make provisions for a caretaker until the final disposition of the properties, including mowing the lawn and maintenance of any sidewalks.
6. Assist the congregations in the celebration of their ministries in the presbytery.
 7. Make regular reports to the Commission on Ministry and presbytery.

Actions approved at the COM September 6, 2018:

1. Approved the Administrative Commission for Installation of TE Paul Davidson as pastor of the New Hope Parish at First Paola on September 30, with the following administrative commission: TE Don Wilson (moderator), TE Craig Gibson, TE Ron Galvin, TE Jean Murphy, RE David McIntyre, and RE James Trast. Additional participants in the service include RE Pat Fox, RE Mike Barnett, RE Grady Atwater, and TE Brett Becker of Santa Barbara Presbytery.
2. Transferred TE Mary Lyn Jones to Mission Presbytery effective September, 6, 2018.
3. Moved TE Fred Holbrook to member at large effective September 9, 2018.
4. Approved to place Stephen Berry on the Pulpit Supply List B.
5. Approved TE Nancy Gillard to be examined by presbytery for at large membership at the September 15, 2018 meeting.
6. Approved TE Grant Gillard to be examined by presbytery for at large membership at the September 15, 2018 meeting.
7. Approved to place Grant Gillard and Nancy Gillard on the Pulpit Supply List A after their reception by Heartland Presbytery.
8. Approved for TE Rachel Dannar to serve as moderator of Trinity St. Joseph (previously approved by the executive team).
9. Approved the following terms of call for TE Susan Kae Trigger as Co-Pastor of Grace Covenant Overland Park effective September 24, 2018: salary \$40,000, housing \$20,000, full PCUSA medical/pension dues, travel reimbursed at IRS rate, continuing education \$1,500, professional expense \$3,000, SECA supplement \$4,590, four weeks paid vacation, and two weeks paid study leave. Followed AAEEEO policy.
10. Approved the following terms of call for TE Mitchell W. Trigger as Co-Pastor of Grace Covenant Overland Park effective September 24, 2018: salary \$40,000, housing \$20,000, full PCUSA medical/pension dues, travel reimbursed at the IRS rate, continuing education \$1,500, professional expense \$3,000, SECA supplement \$4,590, four weeks paid vacation, and two weeks paid study leave. Followed AAEEEO policy.

11. Approved Susan Kae Trigger and Mitchell W. Trigger to be examined for membership and installation by presbytery at the November 17, 2018 meeting.
12. Granted Susan Kae Trigger and Mitchell W. Trigger permission to labor within the bounds of Heartland Presbytery effective September 24, 2018.
13. Appointed TE Brian Ellison moderator of Grace Covenant Overland Park effective September 10.
14. Approved a 'new' administrative commission for the Korean United Presbyterian Church of Kansas was approved as follows with the following persons to serve on the Administrative Commission: TE Jennifer Battaglioli, RE Tim Hayden, TE Dan McKnight, TE David Nzioka, and RE Bob Stikeleather. Recommend that Johnnie Baker serve as an advisory member.

The following powers for the Administrative Commission:

1. Assume the duties of the Board of Directors for the Corporation known as the Korean United Presbyterian Church of Kansas and to elect from among the members of the board, that is, the members of the commission excluding any advisory members, officers of the corporation.
2. Terminate and dissolve the corporate body when all accounts are settled and it is deemed feasible and prudent.
3. Determine the use or disposal of the former church building at 4849 England St., Merriam, KS. If the property and furnishings are sold, the proceeds will be placed in a designated account for a period of no less than 24 months following the dissolution of the church (June 30, 2018) for use for a new ministry with the Kansas City metro Korean community.
4. Direct the use of funds designated for Kansas City metro Korean community for the commission's work.
5. Research and study the need for a PC(USA) planting a Korean Church in the Kansas City metro area.
6. Have the authority to consult with the former Administrative Commission, Commission on Ministry, Church Planting and Revitalization Division, Trustees, presbytery staff, former members of KUPCK, and any other consultants as needed.
7. Report regularly to the presbytery regarding their work.

Actions Taken at the October 4, 2018 Meeting

1. Grant honorable retirement status to TE Allison K. Seed effective February 1, 2019.
2. Appointed TE William Filburn, H. R., moderator of the Corder Church.
3. Approved the following terms of call for TE Scott Phillips as pastor of Northminster Kansas City effective October 5, 2018: salary \$43,367.64, housing \$15,000, dental coverage \$1,632.36, full PC(USA) pension/medical dues, travel expense reimbursed at IRS rate up to \$1,200, continuing education \$1,000, books \$500, moving expense up to \$5,000, paid vacation four weeks (four Sundays), and paid study leave two weeks (two Sundays). Followed AAEO policy.
4. Approved TE Scott Phillips to be examined by presbytery for membership and installation at the November 17, 2018 meeting.
5. Granted TE Scott Phillips permission to labor within the bounds of Heartland Presbytery effective October 5, 2018.
6. Approved five-month temporary supply contract (28% time) between the Arabic Fellowship AC and TE Amgad Megally effective August 1, 2018 at the following terms: salary \$6,000, housing \$6,000, travel expense reimbursed at IRS rate up to \$2,000 per year, paid vacation four weeks (four Sundays), and paid study leave two weeks (two Sundays).
7. Approved the one-year temporary supply contract (ten hours per week) between Community Presbyterian Church of St. Joseph and TE Charles David Cliburn effective October 1, 2018 at the following terms: salary \$5,356, housing \$5,356, travel expense reimbursed at the IRS rate up to

- \$1,000 per year, paid vacation four weeks (four Sundays), and paid study leave two weeks (two Sundays).
8. Approved the one-year Acting Associate Executive Presbyterian covenant between the Presbytery Council of Heartland Presbytery and TE Sally Wright effective January 1, 2019 at the following terms: salary \$45,900, housing \$6,120, full PC(USA) medical/pension dues \$19,247.40, dental coverage \$1,632.36, professional expense \$6,000, paid vacation four weeks (four Sundays), and paid study leave two weeks (two Sundays).
 9. Approved the attached one-year Interim Executive Presbyterian covenant between the Presbytery Council of Heartland Presbytery and TE D'Ann (Dee) Cooper effective October 23, 2018 at the following terms: salary \$41,820, housing \$33,180, full PC(USA) medical/pension dues \$27,750, dental coverage \$443, professional expense \$12,000, participation costs for the Presbyterian Leadership Formation \$1,000 plus airfare, moving expense \$10,000, paid vacation four weeks (four Sundays), and paid study leave three weeks (three Sundays).
 10. Approved TE Dee Cooper to be examined for membership at the called presbytery meeting on October 29, 2018.
 11. Granted TE Dee Cooper permission to labor within the bounds of Heartland Presbytery effective October 23, 2018.
 12. Approved the COM Report on Rolling Hills Church and the recommendations to Heartland Presbytery contained in it.
 13. Approved the scheduling of a Conflict Training Event jointly sponsored by COM and the Heartland Peacemaking Committee and led by the Lombard Peace Center for March 21-22, 2019.
 14. Granted permission to Blue Ridge Church to form a PNC.
 15. Renewed member at large status of teaching elders Shirley Hill, Maryann Farnsworth, and Elbert Darden (recommended by northeast support team).
 16. Renewed the validated ministry status of teaching elders Allison Seed, Brian Ellison, and Eric Garbison (recommended by northeast support team).

Actions Taken at the November 1, 2018 Meeting

1. Recommend that Presbytery create an Administrative Commission for Faith Church Raytown, MO and Knox Church Worth, MO consisting of the following members: TE Ron Galvin, RE Carol Grimaldi, RE Sandy Melton, RE Franklin Pigg, TE William Ratcliff, RE Randall Smith, and TE Elizabeth Strobel.
2. Recommend to Presbytery the powers noted above for the AC for Faith Church Raytown, MO and Knox Church Worth, MO.
3. Approved the attached Revised COM Organizational Plan effective January 1, 2018.
4. Approved COM assignment of RE Sarah Evans to the Crisis Management/Executive Team for the remainder of 2018.
5. Authorized COM members to submit mileage for reimbursement at the IRS charitable rate subject to availability of budgeted funds for this purpose.
6. Approved the request of TE Keith Koch for permission to labor outside the bounds of Heartland Presbytery for temporary interim work at Westminster Presbyterian Church of Topeka in Northern Kansas Presbytery from November 1, 2018 to May 31, 2019.
7. Approved the renewal of the validated ministries of TE Jennifer Battaglioli, TE Melissa Bowers, TE Jay Collins, TE Carla Gentry, TE Darren Kennedy, TE Barbara Sherer, and TE Edward Thompson.
8. Approved the renewal of member at large status for TE Jill Burris Linn, TE Bonnie Grabowski, TE Paula Isgrig, TE Pat Jackson, TE Elisabeth Kennedy, TE Keith Koch, TE John Kim, TE Bill Parrot, and TE Catherine Stark-Corn.
9. Dismissed TE Fred Holbrook to the Presbytery of the James, effective November 1, 2018.
10. Placed TE Bonnie Grabowski on the Pulpit Supply List A.

11. Amended COM's report on Rolling Hills Presbyterian Church to Heartland Presbytery to include the sentence "This action in no way abrogates the contractual support provisions included in the original call to TE Ted Pierce to serve Rolling Hills Church that was approved by Heartland Presbytery on September 18, 2010."